

# POLICIES OF COLORADO STATE UNIVERSITY

## IMPACT STATEMENT



<b>Policy Title:</b> Remote Proctoring	<b>Category:</b> 4. Information Technology  <b>Policy ID:</b> 4-1001-001
<input checked="" type="checkbox"/> <b>New Policy</b> <input type="checkbox"/> <b>Revision of Existing Policy</b>	<b>Date Submitted:</b> December 6, 2022
<b>Policy Proponent/Owner:</b>  Provost/Executive Vice President and Vice President for Student Affairs	<b>Contact(s):</b>  TBD

### POLICY DESCRIPTION AND BASIS

The COVID-19 pandemic accelerated the use of remote proctoring technologies throughout colleges and universities in the United States, providing more flexibility for students and faculty alike. However, this expanded use of technology led to an increase in legal challenges based on violations of an individual's privacy and constitutional rights. As an instrumentality of the State of Colorado, the University has an obligation to ensure that any remote proctoring conducted by the University respects and protects an individual's privacy and constitutional rights.

### REQUIRED RESOURCES

It is not anticipated that there will be a need for resources to adopt and follow this policy beyond the remote proctoring solutions already in use by the University.

### ANTICIPATED IMPACTS

Facilitate the University's use of its chosen remote proctoring technology in compliance with federal and state privacy laws and support our values as set forth in our Principles of Community.

### POLICY DEVELOPMENT

Policy development will be supported by a faculty representative, a representative from Student Affairs, a representative from Information Technology, and the Office of General Counsel.

### STAKEHOLDER INPUT

A stakeholder communication plan will be developed simultaneously with the drafting of the policy. It is anticipated that stakeholder input will be solicited from Deans, Department Heads and Directors.

### **ADMINISTRATIVE/MANAGEMENT/ASSESSMENT**

The policy will be administered on an ongoing basis by the Provost and the Vice President for Student Affairs.

### **PROCEDURES, GUIDELINES AND FORMS**

Procedures, guidelines, and forms will be considered and developed as a part of the policy drafting process.

### **INTERNAL CONTROLS**

Internal controls will be considered and developed as a part of the policy drafting process.

### **RELATED POLICIES AND REGULATIONS**

To be determined.

REVIEW AND APPROVAL BY THE PRESIDENT'S CABINET:

☒ APPROVED TO PROCEED TO POLICY DEVELOPMENT

☐ NOT APPROVED

☐ MORE INFORMATION NEEDED:

Upon final approval of the policy, the policy should be included in the General Catalog.

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By: 

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Vice President for University Operations