POLICIES OF COLORADO STATE UNIVERSITY

UNIVERSITY POLICY

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<tr>
<th>Policy Title:</th>
<th>Policy ID # 10-1060-001</th>
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<td>Admissions Pre-Denial Review</td>
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<tr>
<th>Original Effective Date:</th>
<th>Category: Admissions and Enrollment</th>
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<td>2/1/2011</td>
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<td>Last Revision: 6/22/2015</td>
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<tr>
<th>Policy Owner:</th>
<th>Contact: Vice President for Enrollment and Access</th>
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<tr>
<td>Vice President for Enrollment and Access</td>
<td>Web: <a href="http://vpea.colostate.edu/">http://vpea.colostate.edu/</a></td>
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<td>Email: <a href="mailto:vpea@colostate.edu">vpea@colostate.edu</a></td>
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<td>Phone: (970) 491-2682</td>
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PURPOSE OF THIS POLICY

This policy establishes the process for reviewing the applications of potential students with extraordinary talent in music, theater, dance, or intercollegiate athletics, whom the Office of Admissions has indicated its intent to deny university admission upon review of the application. This policy will help ensure that appeals are handled in a consistent manner, with the final decision made by the Office of Admissions.

APPLICATION OF THIS POLICY

This policy applies to the department of Intercollegiate Athletics, and the School of Music, Theater and Dance at [Colorado State University](http://www.colorado.edu). It affects only those applicants for admission who are recruited by either of those departments to apply to [CSU-the University](http://www.colostate.edu) and who the Admissions Office intends to deny admission after its usual holistic review.

EXEMPTIONS FROM THIS POLICY

This policy applies to applicants for undergraduate admission only. It does not apply to applicants who have been denied admission, or to students who are denied readmission, after disciplinary or academic expulsion.
DEFINITIONS USED IN THIS POLICY

**Academic Success Committee**: a committee comprised of (1) the Vice President for Student Affairs, (2) the Assistant Vice President of Student Athlete Support Services or an Academic Success Coordinator from the School of Music, Theater and Dance, as appropriate, (3) the Director of Admissions, (4) a member of the Admissions Committee for Exceptional Performance (ACEP) and (5) a Collaborative for Student Achievement representative. “(1) a representative from the Provost’s Office, (2) a representative from Student-Athlete Support Services or a representative from the School of Music, Theater, as appropriate, (3) the Director of Admissions, and (4) the Director of Advising in University Academic Advising.” The committee either develops an Academic Success Plan to forward to the Office of Admission or elects not to develop an Academic Success Plan and recommends the sponsored student be denied admission. The Academic Success Committee may enlist other university personnel and resources as needed in preparing an Academic Success Plan.

**Academic Success Plan**: a plan created for the sponsored applicant by the Academic Success Committee, which may include tutoring, special services, prescribed study hours, etc. and which the Academic Success Committee members collectively believes will permit the applicant to academically succeed at CSU if executed/implemented.

**Admissions Committee for Exceptional Performance (ACEP)**: A committee comprised of three tenured or tenure-track faculty members appointed by the President that periodically evaluates the implementation of this policy to assure academic integrity.

**Assessment of Concerns**: a summary from the Office of Admissions that describes in detail the concerns about the sponsored student's ability to succeed academically at CSU.

**Sponsoring Official**: The Director of Athletics or designee, or the Chair of the Department of Director of the School of Music, Theater, and Dance or designee.

**Special Admissions Review Process**: The process by which a Sponsoring Official seeks the review of a potential student’s application based upon the applicant's extraordinary talent in intercollegiate athletics or music, theater, or dance performance and likelihood of succeeding as a student at CSU.

**Special Admissions Request**: The request by a Sponsoring Official to the Academic Success Committee that initiates the Special Admissions Review Process. After receiving the Assessment of Concerns from the Office of Admissions, the Sponsoring Official requests that the Academic Success Committee review the sponsored student’s application.

POLICY STATEMENT

**Colorado State University** reviews applications for admission to the University on an individual, holistic basis. Evaluating factors such as extraordinary talent in athletics, music, theater, or dance may present unique challenges. Therefore, in the case of a potential student whose admission to the University may be denied by the Office of Admissions, but...
whose potential contribution to either the athletics, music, theater, or dance program is highly valued by the responsible department, an additional review may be warranted to evaluate talent and potential to be a successful student.

**POLICY PROVISIONS**

1. Sponsoring Officials are responsible for informing the Office of Admissions of a [Special Admissions Review Request for](#) students that they wish to sponsor for admission.

2. Within five days after receipt of a sponsored student’s completed application, the Office of Admissions may either (i) admit the student or (ii) elect not to admit and generate an Assessment of Concerns that summarizes in detail the concerns Admissions has about the sponsored applicant’s ability to succeed academically at Colorado State.

3. After receipt of the Assessment of Concerns, the Sponsoring Official may withdraw support for the sponsored student’s application or proceed with the admissions process by asking the Academic Success Committee to review the sponsored student’s application. If the Sponsoring Official decides to seek a review of the sponsored student’s application by the Academic Success Committee, the Sponsoring Official will initiate the Special Admissions Review Process by notifying the Office of Admissions and the Office of Vice President for Student Affairs. Typically, within 10 business days of receiving the request for review by a Sponsoring Official, the Academic Success Committee will convene, review the sponsored student’s application materials, and either:

   a. Develop an Academic Success Plan for the sponsored student and forward it to the Office of Admissions; or

   b. Determine that an Academic Success Plan is not feasible for the sponsored student and recommend denial of admission to the Office of Admissions.

4. Within five business days of receiving the Academic Success Plan (if applicable), Assessment of Concern and the sponsored student’s application materials from the Academic Success Committee, the Office of Admissions will render a decision for the application unless new information not known to the Academic Success Committee becomes known in the intervening days. If new information becomes available, the Academic Success Plan shall be returned to the Academic Success Committee for reconsideration in light of the new information.

5. If the Academic Success Committee does not provide an Academic Success Plan to the Office of Admissions and recommends denial of admission, the Office of Admissions shall determine and communicate the applicant’s admission status. Such applicant may appeal any denial of admission through the normal [appeal process](#) available to all applicants.
6. Periodic Review: The ACEP shall annually review this policy and its implementation to ensure academic integrity and make recommendations to the Office of Admissions, the Academic Success Committee and the Office of the President. A designated official in the sponsoring department will review the academic progress of every student admitted pursuant to this policy on a semester-by-semester basis and share the results with ACEP, the Office of Admissions, and the Academic Success Committee.

REFERENCES

Colorado Commission on Higher Education, Section I-Academic Policies, Part F, §5.06

Colorado State University Office of Admissions, Apply Online

APPROVALS

Approved by Anthony A. Frank, President, February 1, 2011

Revision approved by Amy L. Parsons, Vice President for University Operations, June 22, 2015

Revision approved by Lynn Johnson, Vice President for University Operations, on November 30, 2020

Revision approved by Brendan Hanlon, Vice President for University Operations, on __________________________