

POLICIES OF COLORADO STATE UNIVERSITY

IMPACT STATEMENT



Policy Title: Student Location	Category: 11. Admissions/Enrollment Policy ID: TBD
<input checked="" type="checkbox"/> New Policy <input type="checkbox"/> Revision of Existing Policy	Date Submitted: September 12, 2022
Policy Proponent/Owner: Vice President for Enrollment and Access	Contact(s): TBD

POLICY DESCRIPTION AND BASIS

Pursuant to 34 CFR 600.9(a), an institution must have State Authorization to deliver educational opportunities outside of its home state to provide Title IV Higher Education Act funding to students participating in those opportunities. This includes all delivery methods of instruction (face-to-face, distance, correspondence, etc.). Pursuant to 34 CFR 668.43 (a) (5), institutions must make readily available to enrolled and prospective students a list of all states and U.S. territories for which the institution has determined that its curriculum meets the educational requirements for licensure or certification and pursuant to 34 CFR 668.43 (c) (3), disclose in writing the license/certification determination to each student who is located outside of the institution's home state. The purpose of this policy is to require the identification of each student's physical location each semester they are enrolled to allow the institution to meet the requirements of 34 CFR 600.9 and 34CFR 668.43. Currently, students provide their mailing address but that is not always the same as their physical location. CSU Pueblo has implemented a similar policy.

REQUIRED RESOURCES

At this time, it is anticipated that additional resources will be required to implement and administer this policy. Specific required resources will be identified and documented during policy development.

ANTICIPATED IMPACTS

This policy will impact all in-person, online, and distance students enrolled in programs intended to lead to licensure/certification. It is likely academic and supporting departments will also be impacted and they will be identified during policy development.

POLICY DEVELOPMENT

Policy development will be supported by representatives from Institutional Research, Planning, and Effectiveness; Office of the Registrar; a representative from a licensure/certification program.

STAKEHOLDER INPUT

Stakeholder input will be solicited from all employee councils; Associated Students of CSU; Business and Financial Services; College and Administration Advisory Group (CAAG); Campus Administrative Processing Advisory Council (CAPAC); Council of Deans; Council of Research Associate Deans; Deans, Directors and Department heads (DDD listserv); and Enrollment and Access, and the Office of the Provost.

ADMINISTRATIVE/MANAGEMENT/ASSESSMENT

The policy will be administered on an ongoing basis by the Office of the Provost and the Division of Enrollment and Access.

PROCEDURES, GUIDELINES AND FORMS

Specific procedures, guidelines and forms will be developed as a part of the policy development process.

INTERNAL CONTROLS

Internal controls will be considered and developed as a part of the policy development process.

RELATED POLICIES AND REGULATIONS


- 34 CFR §668.43(a)(5)(v)
- 34 CFR §668.43(c)
- State Authorization Reciprocity Agreement

REVIEW AND APPROVAL BY THE PRESIDENT'S EXECUTIVE LEADERSHIP TEAM:

☒ APPROVED TO PROCEED TO POLICY DEVELOPMENT

☐ NOT APPROVED

☐ MORE INFORMATION NEEDED:

By: 
Brendan J. Hanlon
Vice President for University Operations