|  |  |
| --- | --- |
| Policy Title: Click here to enter text. | Category:Choose an item.Policy ID: Click here to enter text. |
| Policy Proponent/Owner:Click here to enter text.VPUO APPROVAL FOR FAST-TRACK PROCESS: By: Lynn Johnson, VPUO/CFO date | Contact(s): Click here to enter text. |

## **EXPLANATION**

[Describe the policy revision, reasons why it is needed, persons and groups involved in making the revision, and how it relates to existing laws, regulations, or policies].

## **REQUIRED RESOURCES**

[State whether additional FTE are needed to implement the policy and, if so, in what areas, and at what expected costs; list any required one-time or base budget funding that would be needed to implement and maintain the policy]

# RELATED LAWS, REGULATIONS, OR POLICIES

[List any authoritative guidance]

## **APPROVALS**

**Proponent – Official Requesting Approval:**

 Print Name Title

 Signature Date

**Office of General Counsel:**

Jason L. Johnson, Deputy General Counsel Date

**Office of Policy & Compliance:**

 Robert Schur, Exec. Director Date

**FINAL APPROVAL**

 Lynn Johnson, VPUO/CFO Date

Vice President for University Operations